#### General instructions for the abstract submission

The conference language is English and all abstracts must be submitted in English. Do not fax, mail or email your abstract as it will not be considered. Only abstracts submitted via the online submission system can be considered.

The deadline for abstract submission is fixed to May 15, 2014. Notification of acceptance or rejection and publication of accepted abstracts will follow by June 30, 2014.

Please note that submission of abstracts requires prior registration of at least one author via the conference website. A link to the abstract submission platform will become available only after successful registration. Please note that the new abstract submission system introduced by GA is technically separate from the general conference registration system.

Abstracts should be concise but with results and discussion (e.g., sentences such as "results will be presented" are not acceptable). Abstracts will be published in an Abstract Book Congress, available for all participants. Additionally, all accepted submissions will be part of the conference proceedings published in a specific issue of Planta Medica, but just for contributions really present at the congress. Basic text formatting (font style and size, line spacing, margins, typographic alignment etc.) will be done by the publishing company during the final production of the conference proceedings. So, reference system, authors, and structure of the text must follow that used by Plant Medica (please check: https://www.thieme.de/de/planta-medica/journal-information-4809.htm).

During the submission process you will be offered a very simple web-based text editor. It will be possible to copy & paste prepared texts from any word processing program. The following character formatting options are available: bold, italics, underline, strikethrough, subscript and superscript. Special characters (a,  $\beta$ ,  $\gamma$ , d etc.) are also available. Please make sure that these special characters are applied to your text in the submitted version. Please check "INSTRUCTIONS FOR THE PREPARATION OF ABSTRACTS" for further details.

# Unlike text, pictures cannot be copied and pasted into the editor: they have to be uploaded separately.

After the upload, you will find that a link associated with the picture appears above the text editor. When this link is clicked, the picture will be inserted at the current cursor position in the text window. Pictures will be printed in grayscale without any post-processing. The size and position will be harmonized with the final layout of the conference proceedings. The usage of high quality images is recommended. Please keep in mind that images should still be clearly recognizable even when they are reduced in size during the typesetting process.

#### Some practical tips:

• Authors: the presenting author has to be registered for participation at the conference. Underline the name of the presenting author.

Authors example: Alberto C. P. Dias, Luis Gregorio, Marslin Gregory,

• Title: 25 words maximum

- Text: 2000 characters maximum (including blank characters)
- Figures: One picture maximum, which must be prepared in jpg, jpeg or gif format, and does not exceed 1000 kB in file size.
- Tables: One table maximum.
- References should be numbered in the order in which they are cited in the text, using arabic numbers between square brackets, e.g. [1]; for multiple references, e.g. [1 –3] or [1, 2, 5]. The list of references should be arranged consecutively according to the numbers in the text. Use Index Medicus abbreviations for journal titles. Authors bear complete responsibility for the accuracy of the references. The following examples illustrate the format for references:

### a) Journals:

Trute A, Nahrstedt A. Separation of rosmarinic acid enantiomers by three different chromatographic methods and the determination of rosmarinic acid in Hedera helix. Phytochem Anal 1996; 7: 204–208

# b) Article in press without doi:

Lim EK, Ashford DA, Hou B, Jackson RG, Bowles DJ. Arabidopsis glycosyltransferases as biocatalysts in fermentation for regioselective synthesis of diverse quercetin glucosides. Biotech Bioeng, in press

## c) Article in press with doi:

Lim EK, Bowles DJ. A class of plant glycosyltransferases involved in cellular homeostasis. EMBO J, advance online publication 8 July 2004; doi: 10.1038/sj.emboj.7600295

### d) Books:

Citation to complete book:

Mabberley DJ. The plant book, 2nd edition. Cambridge: Cambridge University Press; 1997: 520–521 Citation to article within a book:

Lechtenberg M, Nahrstedt A. Cyanogenic glycosides. In: Ikan R, editor. Naturally occurring glycosides. Chichester: Wiley & Sons; 1999: 147–191

For more examples, please check Guidelines for Authors of Planta Medica journal

#### INSTRUCTIONS FOR THE PREPARATION OF ABSTRACTS

All abstracts must be prepared according to the following instructions. Abstracts which do not comply with the guidelines listed below will be returned directly to the authors for correction before they can enter the reviewing process.

- The abstract must be written in English and should be checked by a native English speaker.
- The abstract should be brief and concise. Concerning style please refer to the example abstract.
- The maximum length of the body text must not exceed 250 words (or 2000 characters including spaces).
   Longer abstracts will be rejected. Please use Arial Narrow as font and single line spacing for the entire abstract.
- The title should be short and informative, with a maximum length of two lines. It should be written in bold letters, with a font size of 12 pt. Leave a blank line with font size 11 pt. between the author(s) and the name(s) of the institution(s).
- The name(s) of the author(s) should be written in italic letters, with a font size of 11 pt.; please underline the name of the presenting author. Do not leave any blank line between the author(s) and the name(s) of the institution(s).
- Type the name(s) of the institution(s), incl. the address for correspondence, city and country, in normal letters with a font size of 9 pt. Leave a blank line with font size of 11 pt. between the address(es) and the body text.
- The body text should be written with a font size of 11 pt.
- The abstract should be as substantial and concise as possible: the aim of work, the applied methods, the main results and a conclusion should be presented. Statistical evaluation is obligatory for pharmacological and clinical data. Do not use phrases like "... results will be presented..."
- Abstracts will undergo a strict peer review process. Abstracts without definite results will not be accepted.
- Diagrams or tables have to be of good quality and large enough: the lettering should still be clearly legible after a reduction of 1:0.8. For drawing structural formulas Chem Draw® or comparable programs should be used.
- The internationally accepted system of units (SI-units) should be used. The chemical nomenclature must be in accordance with the systematic rules adopted by IUPAC or Chemical Abstracts. Trivial names should be avoided unless they have a definite advantage over the corresponding systematic names.
- Acknowledgements (italic): list of institutions and/or persons in normal letters with a font size of 9 pt.
- The References have to be numbered in the order of their appearance in the text [1,2,3...] [in normal letters]; arrange the list of references in this order at the end of the abstract. Please, keep the number of references to a minimum. Include a maximum of two authors, followed by the year, journal abbreviation (in accordance with Chemical Abstracts), volume and pagination. The font size for the references should be 9 pt.
- Please note that all the abstracts have to be submitted electronically together with the completed abstract submission form. Submission of hardcopy abstracts will not be accepted.

## **Abstract Example:**

Abstract title (Arial Narrow/12 pt/bold/single line spacing/maximum 2 lines)

Title continued (if necessary)

[One empty line: 11 pt]

Author A1, Author B2, Author C1 (Arial Narrow/11 pt/italic/presenting author underlined)

1 Institution corresponding to author(s) 1, address, postal code, country; 2 Institution corresponding to author(s) 2, address, postal code, country (Arial Narrow/9 pt/italic/single line spacing)

[One empty line: 11 pt]

Text of the abstract including figures, tables and references [1,2,3,...]. (Arial narrow/11 pt/normal/single line spacing/left and right justification).

Acknowledgements (italic): Institution 1, Institution 2, Person 1. (Arial

Narrow/9 pt/normal/single line spacing).
References: 1. Author, A. et al. (year) Journal abbreviation Volume:pagination.
2. Author B., Author C (year) Title of the Book. Publisher. Place of publication. 3. Author, D., Author, E. (year) Journal abbreviation Volume:pagination. (Arial Narrow/9 pt/normal/single line spacing)

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In case you require further information concerning the abstract submission please contact: ga2014@bio.uminho.pt